

## 1098-T CONSENT/NOTIFICATION

By accessing your 1098-T through the Northwest Tech website, you are consenting to receive your 1098-T electronically.

- If you consent to receive your statement electronically, this consent applies to all years in which you receive a 1098-T.
- If you do not consent to receive your 1098-T electronically, a paper copy will be provided.
- You may decline to receive your 1098-T electronically by submitting the withdrawal of your consent in writing (electronically or paper) to Northwest Tech, 1209 Harrison, PO Box 668, Goodland, KS 67735 or to penny.nemechek@nwktc.edu.
- To receive a paper copy, submit a written request to the address above or contact Northwest Tech at 785-890-3641 ext. 510.
- 1098-T statements will be made available through the website for the current year. Statements will available for approximately nine (9) months before it is removed to make the following year's data available. Students should access the information before it is removed.
- Students may update their contact information by contacting Northwest Tech at PO Box 668, Goodland, KS 67735, 785-890-3641 or by emailing penny.nemechek@nwtkc.edu.
- Any device with Internet access and a web browser will be able to view the 1098 T. Please check the printing capabilities of the device you plan to use to determine whether you will be able to print a hard copy of your 1098-T.